

Jones College
"Reasonable Accommodation Based on Disability" Request Form

ADA Application

The purpose of this application is for students enrolled at Jones College to request Accommodation(s) in accordance with the Americans with Disabilities Act of 1990 and/or Section 504 of the Rehabilitation Act (1973) as amended. Jones College, through the ADA Accommodations Review Committee, will make reasonable efforts to assist students to be in a position to achieve their academic goals. As corroborating documentation of disability must be obtained, students claiming a disability under ADA or Section 504 should request Accommodation(s) as soon as possible, preferably at least three (3) weeks prior to the start of the semester, if a disability is known.

The ADA Accommodations Review Committee will review the documentation, discuss this request with the student (when appropriate), determine reasonable Accommodation(s) based on the student's request and the specific course(s) or program(s) in question, and advise the student and the associated instructors or support service providers of the Accommodation(s) approved.

Required Fields marked by an asterisk *

*Title (Mr., Ms.) _____

*Student I.D.# (last 4 digits of SSN) _____

*Last Name _____

*First Name _____

*Middle Initial. _____

Maiden/Other Name _____

*Street Address Line 1 _____

Street Address Line 2 _____

*City _____

*State _____

*Zip Code _____

*Country _____

*Home Phone: _____

Work Phone (Extension) _____ Ext _____

Other Number _____

*Primary email _____

The best time to reach me is: _____

At this phone number: _____

Please fill in the information below:

First Term of Actual or expected enrollment at Jones College:

Program of Study (Actual or Expected)

Specific Accommodation(s) Request:

Courses for which accommodation(s) is/are requested:

Course #1

Term

Course #2

Term

Course #3

Term

Course #4

Term

Or Course needs can not be determined at this time. If so, what is the reason?

Do you anticipate requesting the same accommodation(s) for additional courses and/or terms at Jones College? Yes No

Have you received accommodation(s) at another college or agency?
 Yes No

If "YES," please describe:

Information Regarding Supporting Documentation

In accordance with the ADA's regulations, documentation showing evidence of a limitation or limitations arising from a disability must be provided by qualified practitioners. Practitioners who are qualified to render a diagnosis include (depending upon the nature of the disability): a licensed physician, mental health professional, licensed professional counselor, psychiatrist, rehabilitation counselor, learning disabilities specialist, educational therapist or diagnostician. The professional may not be related to the student. The student must use the Jones College "AUTHORIZATION FOR DISCLOSURE AND RELEASE OF MEDICAL INFORMATION FORM."

1. Documentation should be current, within the last two years (the age of acceptable documentation is dependent upon the limitation arising from the disabling condition, the current status of the student, and the student's specific request for accommodations);
2. Documentation should include a clear statement of the present limitations arising from or directly related to one or more physical or mental impairments;
3. Documentation should include clear and specific evidence provided by the examiner, based on testing data, that a limitation affecting learning does or does not exist. The assessment battery should be comprehensive and any diagnosis that is based on testing should not normally rely on any one test or subtest;
4. Documentation of a learning impairment should include a narrative summary, including all scores, which supports the diagnosis;
5. Documentation should include information relevant to assessing the limitation affecting learning and other information relating to the student's needs;
6. Documentation may include suggestions of reasonable accommodations which might be appropriate at the post-secondary level.

7. Please follow the instructions on the medical release form. Documentation must be mailed directly from your Medical Doctor to the office of the ADA Coordinator.

Confidentiality

Jones College is committed to ensuring that disability information regarding students is maintained as confidential as required/permitted by law. Disability information collected for the benefit of any student does not become part of the student's academic record or of any public document. Information in files will not be released without a student's written permission except in circumstances mandated by federal, state, or local law.

I, the undersigned student, hereby submit this application for accommodations under ADA and/or Section 504. I grant permission that this application and information attached may be released to the members of the Jones College ADA Accommodations Review Committee, the ADA Coordinator, and other College employees who may be involved in the delivery of services for me for my benefit. Permission to release information will remain in effect until my graduation from the specified degree program of study or until withdrawn in writing by me.

Date: _____

Student's signature

Mail this application to:

Meredith Brasca, ADA Coordinator
Jones College
5353 Arlington Expressway, Room 407
Jacksonville, FL 32211

Tel: (904) 743-1122 x 136

Direct Additional Questions to mbrasca@jones.edu