



# THE DEAN'S NEWSLETTER

## JONES COLLEGE

Fall Term 2009

Jacksonville and Miami Campuses

### THE PRESIDENT'S CORNER

Another semester is almost over. Before I say anything else, I do want to wish all of you a very Merry Christmas and a Happy New Year.

As is always the case, we have quite a lot of activity here at the college. If you haven't yet been made aware of our new Facebook page, contact the Dean's Office to find out how you can sign up. I think Facebook is a fantastic tool that can be utilized to keep you connected with former instructors and classmates. Future plans also include recording various lectures that can be presented in our online classes and over YouTube.

For those of you that enjoy sending and receiving text messages on your cell phones, a number of our staff members and administrators can now be reached via that mechanism. Don't be surprised if you occasionally receive text messages from the college in the future.

If you live in the Jacksonville metropolitan area, visit our campuses as we have initiated a number of changes at both Arlington and West....in effect we are sprucing things up.....new computer equipment, additional classrooms, new computer labs, new law library coming soon at West, carpet, floor tile, etc... Things are looking up facility-wise.

If you are continuing next semester and haven't signed up for your classes yet, please do so as soon as possible.

Again, have a fantastic holiday!  
Frank McCafferty, President of the College

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### THE DEANS' CORNER

This summer, I had an amazing opportunity to go zip lining through the jungle of Jamaica. It was one of the best experiences I have ever had! While driving up the mountain, on one-way dirt roads looking down the cliffs, our driver said not to worry that he had his PhD. Of course, the entire car thought if you have your PhD,

why are you driving us? He went on to explain... PhD stood for Pot Hole Dodger.

It got me thinking....to be successful in life and school, we all must have our PhD. We know that there are going to be plenty of Pot Holes in life.... from deaths, births, job changes, to everyday issues we face. But to be successful we must learn how to "dodge those pot holes."

I remember when I was in college... having a baby on one hip, the bottle propped up with my chin, and the book in the other hand. There were plenty of "pot holes" that I could have let derail me from my ultimate goal of an education. Believe me, there were some times when I thought I would be swallowed up by some of the pot holes. But, I pushed on and dodged what life put in front of me.

So while you are at Jones College earning your Diploma, Associates, or Bachelor degree.... remember that you are dodging those Pot Holes in life and also earning YOUR PhD!

Dee Thornton, Dean of the College

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### THE LEARNING ENVIRONMENT

Establishing the proper learning environment is threefold. The Instructor, the student, and Jones College contribute to providing the proper environment for learning. The Instructor is the manager of the classroom, and is responsible for the overall outcomes of the class. The student is responsible for having the right attitude pertaining to learning. The College is responsible for ensuring that the two are provided the tools to get the job done.

Instructors are managers first, and perform their duties as educators after organizing the classroom and the curriculum. It is very important for the Instructor to provide a reason for the student to want to come to class. Often the emphasis is placed on the grade, rather than the content of the class. It is up to the Instructor

to show how the theoretical aspects of the class can be transferred to the practical application of real life situations. By doing so, the student can see the value of coming to class.

Students also have a contribution to the positive environment of the classroom. Unbeknown to most students, they have a wealth of knowledge from their life's experiences. The more interactive students are in the classroom, the more this knowledge can be shared. Often times through the sharing of experiences, students get a clearer picture of the concepts and principles that are be taught. Students learn to be better communicators by actively participating in class. Students look forward to attending classes in which they are expected to be active participators.

Jones College has the responsibility of ensuring that all classrooms provide a positive environment for learning. The College takes great pains to provide the students with Instructors that believe in this philosophy. The College also provides the Instructors with the proper tools and technology to accomplish the task of successfully gaining acceptable learning outcomes.

A positive learning environment takes the total efforts and cooperation of the Instructors, students, and the staff of the college to be successful.  
Calvin Slatter, Dean/Director of the Arlington Campus  
Associate Dean of Distance Learning

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## ROLE MODEL STUDENTS

***"Some people dream of success... while others wake up and work hard at it."*** ~Author Unknown

Every semester I am amazed with the effort Jones College students are making to come to school. Our wonderful students are going through so much to succeed in school. I have students that are currently fighting for our country in Iraq, Afghanistan, or serving in the military in different parts of the globe. Also, I have students working more than one job to support their families while at the same time they are going to school. These students are working for a better future for themselves and their families. Students are going through chemotherapy and other medical treatments and yet they come to class every day doing their best effort. There are students who have worked all their lives and now they have retired or are getting close to retirement and want to fulfill the dream of obtaining a college degree. Others are unemployed and struggling to find a job in our difficult economy but they know that

coming to school will open many doors for them in the future. And last but not least are all those single parents who are working hard to give their children the opportunity for a better tomorrow.

I admire my students! It is not easy to come to class after working a full day and knowing your family is waiting for you at home. It is not easy to be on a different time zone and go to chat for a Distance Learning class at the time you are supposed to be sleeping. But our students do it! And they are exceeding their teachers' expectations. What a wonderful example for their classmates and their friends and families. Hats off to our wonderful students!!!

Yaneth C. Mago, Dean/Director Miami Campus  
DL Math Instructor

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## ELEMENTARY EDUCATION NEWS

The Jones College Elementary Education Program is proud to announce the establishment of The Jones College Chapter of the Future Educators Association.

The Future Educators Associations (FEA) is a professional organization that provides students interested in education-related careers with activities and materials that help them explore the teaching profession in a variety of ways. FEA also helps students develop the strong leadership traits that are found in high-quality educators.

Jones College Elementary Education students have truly committed their talents and time to FEA. Recently students collected and donated canned and boxed food items to the SafeHouse of Jacksonville. FEA looks forward to benefiting Jones College students, local public schools, and our community in a variety of ways.  
Kenya Hampshire, M.Ed  
Elementary Education Chair  
FEA Advisor

## A MESSAGE FROM THE VA EDUCATION SERVICE

Are you waiting for your VA Education Benefits?

The Department of Veterans Affairs has made funds available for Veteran students who are still awaiting their education benefit claim to be processed. Eligible veterans can receive up to a \$3000 advance, which will be recouped from future benefit payments. If you are a student who applied for one of VA's education programs and have not yet received your monthly benefit payment for the Fall 2009 term, you can request a one-

time advance payment at your local VA Regional Office or through VA's website, [www.va.gov](http://www.va.gov) <<file:///www.va.gov>>.

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## GET THAT JOB!

Career Development Services wants to give you a step toward job readiness. The job interview is very important step to landing a dream job, but you have to prepare for the questions from the employer. Here are a few things which will help you the job seeker to get ahead.

Take a positive attitude to the job interview with you, be motivated, and communicate your self confidence toward the job opening. There is no room for a negative attitude.

Research the company and be prepared for the interview, know about the job and the company you are seeking to join. The more information you know about the company the better your chances are of becoming part of the whole.

When you have had the interview, follow up immediately with a handwritten note to the interviewer. This will make an impression on the personnel department and will get your name back in front of the Human Resources.

Dr. Troy Crews, Director of Career Development

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## PART TIME JOB OPPORTUNITY

The Census for 2010 is hiring for part-time positions starting in January 2010. Find more information at [www.2010censusjobs.gov](http://www.2010censusjobs.gov) or 1-866-861-2010.

Dr. Troy Crews

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## RECOGNITION PICTURE BOARD

Check out the new "Recognition Picture Board" on the second floor across the hall from the Career Development Office at room 210. This month it will feature the Business Administration Department and five outstanding students either working towards or recently graduated with this degree. Every two months it will feature a different major.

There is also a picture of the Department Chair for the featured program of study and a copy of a sample resume and cover letter. An introduction letter from Jones College, which has on the reverse side a list of all the classes that go into the study of this degree, is also

featured. This letter, addressing each specific degree, is available for any graduate and it is recommended that it be included with your resume and cover letter when you go for an interview.

Thea Kerstetter, Assistant to the Director of Career Development

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## ARLINGTON CAMPUS LIBRARY

With the holidays over--2010 is here! The New Year always brings RESOLUTIONS to make and to try to succeed in following. There are two Resolutions that will make you a WINNER while attending Jones College:

The *first* is STUDY, TRY YOUR BEST, and ENJOY your time at JONES COLLEGE. I was a "later" attending student like some of you, *really* LATE like 45+ years old--my attempt at college was to prove I could to myself (like the story THE LITTLE ENGINE THAT COULD-- "I think I can, I think I can...")--I did! I went onto graduate school in what else--Librarianship. You too can succeed with trying.

The *second RESOLUTION* is check out the Library to study for class and tests, to research for projects, and to use the computers. In addition, the Library is a nice QUIET place to relax before and after class and to check out leisure books. Grace Winter (8:30-11:30), Bob Farnsworth (4:00-8:00), and me--Julie Moloney, Librarian (11:15-4:15) want to help you in any possible way. Hope to see you soon and have a WONDERFUL 2010!

## WEST CAMPUS LIBRARY CHANGES FOR 2010

Do you have a New Year's Resolution? Students who have resolved to take advantage of the West Campus Library books, journals, and computer resources will find the West Campus Library ready to help them fulfill their resolutions.

Our new Law Library will be installed in room 108, with the law books and legal journals shelved for convenient reference. The legal assisting program instructors will be encouraged to have their law classes meet in the Law Library when students need to consult the law books.

The room where the Law Library was formerly housed will be converted into a classroom to accommodate the increase in classes that Jones College is experiencing here at West Campus. However, the upstairs Library,

which will still have hours from 8 a.m. to 9 p.m., Monday through Thursday, will continue to provide the same level of service as before.

The online West Campus Library services consist of the Library and Information Resources Network (LIRN) databases. These can be accessed from any public computer on campus using the student's ID and password. LIRN provides a wealth of information on topics ranging from business and literature, to law, medicine, and computer science. Students are encouraged to make use of LIRN as a supplement to their course texts and the books available in the West Campus Library.

The Library, in addition to providing a study area, also has a quiet room for students to relax between classes. A small conference room is used by instructors who wish to show a video to a class using one of the TV monitors the Library provides. The audiovisual equipment includes monitors and mobile computer workstations and projectors, for use in classrooms. A video library is available for instructors to check out lessons and movies to enhance their classroom instruction.

Ella Jones, the Library Assistant, is in charge from 8 a.m. to 4 p.m., while Ted Horno-Centerwall the night Librarian, is available from 4 to 9 p.m. They can assist students with their research needs, as well as administering make-up tests.

The Library is located in room 208 and can be reached by dialing 743-1122, ext. 203.

We hope to see you in 2010!  
Ted Horno-Centerwall, Librarian, West Campus

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## MIAMI LIBRARY UPDATE

Now is the time to get up to speed, with the resources available to you as a member of the college. The Miami campus library has a good print collection, including books that support courses such as a representative young adult/children's collection, assorted classic and best-seller fiction, and best-seller business books like *Freakonomics* and those of Seth Godin and Malcolm Gladwell, to sharpen your thinking. But don't underestimate the virtual resources also, available to you as members of the college.

Paralegals and Business majors might like to earn a certificate of competency from Westlaw by completing the basic sessions on Statutes, or Research

Fundamentals lessons sets, or try exercises on specific topics like Health Law, or Real Estate. For details check [paralegal.westlaw.com](http://paralegal.westlaw.com).

Librarians are available to walk you through other advanced level features of the Westlaw systems, and connect these with supplemental periodicals, etc. We can also show you how to access advanced medical and legal vocabulary practice sessions from Quizlet.com and interactive exam preparation tutorials from NALA, the national paralegal association. Newspapers (including Spanish editions) are rotated daily and subscriptions to *South Florida Business Journal*, *Daily Business Review* and other specialty e-journals, are kept.

We have developed guides for use of eBooks and bibliography websites, and have displays of current materials on the topics of health delivery programs and ecology topics, that correlate current info with your class assignments. Stop by to see how to put the information puzzle pieces together, with good reference sources. With something always just arrived, one visit, is truly "not enough."

Jim Swaner CP, MA, MS- Miami Librarian



